

COVID-19 Toowoomba Bridge Club Entry Protocol for Easing of Restrictions

Procedures Required for Entry to and Bridge Play at Toowoomba Bridge Club Until Further Notice

1. **COVID-Safe app:** Queensland Health guidelines recommend the COVID- Safe app is downloaded to your smartphone and the Club encourages all members to comply.
2. **Registering for Play:** Initially the Club will accommodate only 8 tables under the 4 square metre rule. Therefore, PRIOR REGISTRATION is necessary. If you are intending to play in a designated session you will be required to register for that session with the Club's designated Registrar for that session. Details will be on the Club's website or can be obtained from the Secretary. Separate registration will be required for each session in which you intend to play. You cannot say you wish to play "every Wednesday" for example. The Registrar will be the final arbiter of the players approved to play and registration will be on the basis of a "partnership".
3. **Initial Entry:** Registered members only should arrive at the club no later than 20 minutes before the scheduled start time: earlier is recommended for the initial sessions. If you are cleared by the temperature test [see item 6], proceed through the open door and use the hand sanitiser stationed at the entry point. If there is a group at the entry please wait outside observing social distancing. Members must bring their own cup, teaspoon and snack for their own exclusive use. The kitchen will be closed – see Items 15 and 16.
4. **Number of Players Allowed:** Under the current QLD Stage 3 Easing Restrictions, the absolute maximum number of members allowed in the club room will be 50.
5. **Personal Health Declaration:** Complete and sign a personal Health Declaration. If you answer NO to all the questions, you may enter the Club premises (subject to a temperature check – see item 6). If you answer YES to any question, you will be required to leave the premises. All forms will be retained by the Club as required by Government regulations.
6. **Personal Temperature:** Your temperature will be taken and recorded on your Questionnaire. If your temperature is elevated, entry is not permitted. You will need to seek medical attention from your GP or the Hospital.
7. **Payment of Entry Fees:** If entry is approved, please deposit session table fees into the cash box. **EXACT MONEY [NO COINS]** is required – No Change will be given.
8. **Inside:** Once entry procedures are completed, please go to the nearest hand sanitiser and sanitise or go to a hand washing facility, and thoroughly wash your hands with soap and water as per the Covid-19 protocol. If washing dry your hands with a paper towel.

9. **Take your seat** at one of the enlarged social distance compliant tables in preparation for the Bridge session. Please sanitise your hands with the provided dispenser when you first sit down.
10. **Bridgemate Use:** The designated user of the Bridgemate will be the only person to handle it over the course of the session. Bridgemates will be supplied with a protective plastic covering which must not be removed until end of session – see Item 18. The Bridgemate user will display the result appropriately at the conclusion of each hand so that the opposition can check all scoring but only the designated user can use the Bridgemate.
11. **Bidding** will be recorded on an enlarged bidding sheet that will only be handled by one designated player. Members are advised that due to social distancing it may be difficult to see the recorded bids. Hence bidding may be spoken in the initial stages of opening **but will always be** subject to the Director's ruling.
12. **During Play:** Players must not touch any items not directly associated with play. They must only touch the 13 cards associated with their hand. No food or drink, apart from your own water bottle, is permitted at the table during play. Masks are not mandatory but encouraged and Members are advised that this is an additional health precaution. Face shields are provided for Directors of sessions. Players are expected to place their cards above the tape line shown on the table. It may be necessary to announce what card is being played depending on vision issues of some players. Please note that because of social distancing if Members require glasses to assist with distance please bring them with you.
13. **End of Round:** At the end of each round, each player must sanitise their own hands. N/S will be responsible for wiping down the tables at the end of a round before the next EW pair arrives. All card holders must be sanitised with a wipe before passing on.
14. **The Club Office:** Entry to the office will be restricted to the Director and one other person who has access to the safe. Any item that is handled or touched in the Office **MUST** be sanitised by the person who handled or touched that item.
15. **Club Kitchen:** The Club's kitchen is **OUT OF BOUNDS**. All crockery, cups, plates, glasses belonging to the Club cannot be accessed. Please bring your own cup, and a teaspoon if required, and come prepared to take your dirty items home with you. Hot water from the dispensers can however be accessed.
16. **Coffee/Tea Break:** A break **MAY** be authorised by the Director mid-session. No food will be provided by the Club. Please bring any snacks you may require. Two people will be designated to dispense hot water from the hot water dispensers. Initially no milk will be provided. Members will queue, socially distanced, to make coffee and tea. All items touched during this process must be sanitised on completion of the activity by that person. Members will then be able to take a socially distanced break at the table at which you have just been playing. Please return any cups, spoons, or other personal items to your belongings on completion of the break. Rinsing at the kitchen sink is not permitted. Nothing should be left at the table. Those people dispensing water will be responsible for sanitising the benches and all other surfaces touched during this activity.

17. **After the Break:** Do not forget to sanitise your hands and the table at the end of the break.
18. **Close of Play:** Please remember social distancing when checking results on the board or on the screen. At close of a session, the Bridgemate user will remove and dispose of the used plastic cover, then, after sanitising hands, will replace the old cover with a new cover supplied by the Club. EW players will be expected to wipe down tables and generally tidy and clean.
19. **Before you Leave:** Please double check that anything at all that you have handled during the session has been sanitised prior to leaving the Club. Sanitising equipment will be available at every point in the Club which will be accessed by Members. Please use.
20. **Last person in the Club:** Will do a final check and sanitisation of all toilet and other door handles, taps and benches.

Secretary
Toowoomba Bridge Club
9 July 2020